



SYMPOSIUM PAPER / IJAS STATE ESSAY CHECKLIST

Please check each item as it is compiled to ensure the paper will be included and given consideration by the Symposium readers.

STUDENT SCIENCE SYMPOSIUM AND ESSAY ENTRY FORMS

- Typed** and properly completed form.
- Submitted as pdf documents via email of the *Official Entry Form for the Symposium and Essay Competition*, [page 93](#), by the due date sent to all schools via Google Form.
- Attached a copy of the *CPS Media Consent Form* on [pages 97 - 98](#) of the current *Science Fair Handbook*.

SYMPOSIUM PAPER

- Completed the work as an individual student.
- Typed the paper with prescribed margins.
- Typed student's name and page number on each page. [See page 29 – Paper Layout](#)
- Limited the paper to a maximum of 30 pages (33 pages if Human, Vertebrate Animal, Vertebrate Animal Tissue, Microorganism, or Recombinant DNA Endorsement is required). NO EXCEPTIONS.
- Included (in this sequence): Abstract (in IJAS format); Safety Sheet; Vertebrate Animal, Human or Vertebrate Tissue, Microorganism, or Recombinant DNA Endorsement (if required); Title Page; Table of Contents; Acknowledgments; Purpose and Hypothesis; Review of Literature; Materials and Methods of Procedure; Results; Conclusions; and Reference List.
- Completed Google Form sent to all science fair coordinators with media consent and papers uploaded.
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ESSAY

- Completed the work as an individual student.
- Double-spaced, 12 point font.
- Typed the title, page number, and author's last name on each page.
- Included (in this sequence): Essay Cover Page; Table of Contents; Introduction, Body, Conclusion or Summary, and Reference List.
- Limited the paper to 1200–1500 words.
- Completed Google Form sent to all science fair coordinators with media consent and essays uploaded.
- Structure of the Essay as follows:
- Write clearly and simply using correct spelling and grammar. The essay must include:
 - A title that is descriptive of the content of the essay.
 - An essay that includes an introduction, body paragraphs, and a concluding summary is the desired product. Introductory material may be set up in one or more paragraphs. The summary should also include your general conclusions.
 - A Reference List showing references used in APA style.
 - Lots of creativity!